



Aileymill Primary School
Norfolk Road
Greenock
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Head Teacher: Catriona Miller
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Dear Parent/Carer

It has been widely reported that the UK and Scottish Governments have moved to the 'delay phase' in response to the spread of Coronavirus. Therefore, I am writing to inform you of our current school and establishment contingency plans as well as what we will do if the Scottish Government takes the decision of a blanket school closure.

I should stress that at the time of writing no decision has been made to close schools and establishments and we continue to operate as normal with some precautionary measures, until we are told otherwise.

However, I thought it would be useful and reassuring for parents and carers to know we have plans in place to make sure our pupils have every opportunity to continue their education regardless of the circumstances we may face.

Currently, in order to support health advice within school/establishment, we are doing the following:

- Hygiene lessons with all classes.
- A continued focus on hand washing.
- Following NHS guidance :
 - **Wash your hands with soap and water, or use a sanitiser gel, regularly throughout the day.**
 - **Catch your cough and sneeze in a tissue, bin it and wash your hands.**
 - **Cough/sneeze in to your sleeve if no tissue.**

You can help at home by reinforcing these messages with your child/ren. This is good practice and will benefit pupils regardless of the current situation.

Our plans for possible school closures are detailed below

- Class teachers will prepare appropriate learning activities for their classes. Paper copies will be sent home. We will publish overviews on the school Facebook or class twitter page.
- We will use a number of methods of communication with families during a closure such as updating our school website, email, text, Facebook page and Twitter. Our Twitter handle is @aileymill....
- Our Parent Council will repost information and sign post families to access Learning Activities on their Facebook page for the duration of any school closure.
- We will issue all pupils with jotters as part of our Home Learning Policy and these can be used in the event that the school is closed.

Yours sincerely

Mrs Catriona Miller
Head Teacher

